

Checklist for Initial Submissions of Research Articles

Complete details can be found in the [Instructions for Authors](#)

Submission:

- The submission may be either a single PDF file containing all text and figures (pages and figures must be numbered) or multiple files: a manuscript file in Word, WordPerfect, RTF, LaTeX or text format and each figure in a separate TIFF (300 dpi) or EPS file.
- Submissions that contain data included in a previously rejected manuscript for which a revision was NOT invited must have Senior Editor input before submitting the new manuscript.
- Individual files must always be provided for multimedia (MP4) and extended data
- The authors, title and abstract inserted on the submission form must match those in the manuscript files
- Preferred and excluded reviewers and editors may be specified on the submission form
- Cover letter is optional
- Credit card information must be used for payment of submission fee (waived if first and last authors are SfN members)

Text:

- Sections appear in the following order: Title Page, Abstract, Significance Statement, Introduction, Materials and Methods, Results, Discussion, References, Figure/Table/Extended Data Legends
- All pages double spaced and numbered (except the title page)
- No broken URLs in text
- No Footnotes or Appendices are present
- No reference to Supplemental Material appears in the text, figures, or tables
- Extended data (if provided) are cited within the body of the text or figure/table legend they support. Label as Figure 1-1, Table 1-1, etc. (i.e. Extended Data table supporting Figure 5 labeled as Figure 5-1).

Title Page Includes:

- Title (50 words maximum)
- Abbreviated title (50 characters maximum)
- Names and affiliations of each author
- Corresponding author's name and email address
- Number of figures, tables, multimedia, and extended data figures/tables (separately)

- Number of words for Abstract, Introduction, and Discussion (separately, including any citations)
- Financial interests or conflicts of interest (if applicable)
- Acknowledgements (optional)

Abstract:

- Word count is ≤ 250
- Species studied is identified in abstract (or title)
- Sex of subjects is stated (male; female; of either sex; of unknown sex)
- No subheadings are present

Significance Statement:

- Word count is ≤ 120

Introduction:

- Word count is ≤ 650

Materials and Methods:

- Sex of subjects is stated (male; female; of either sex; of unknown sex)
- Companies or individuals (with full affiliations) from which unusual materials were obtained are provided
- Experimental Design and Statistical Analysis are reported

Results:

- Statistical tests are named and test statistics (e.g., t- or F-values) are reported

Discussion:

- Word count is ≤ 1500

Citations:

- Proper citation style for *The Journal of Neuroscience* is used (Get style files for [Endnote](#), [RefWorks](#), [Bookends](#))
- A reference is provided for each in-text citation, and *vice versa*.

Figures, Extended Data and Multimedia:

- Each illustration is numbered (separate numbering for figures and multimedia)
- Each illustration has a legend and is mentioned in the manuscript
- Multimedia are included only if the information cannot be adequately communicated in a figure
- All symbols are defined in the caption

Tables and Extended Data:

- Each table is numbered and mentioned in the manuscript
- A legend and title are provided for each table